

2 December 2022

Our Ref Cabinet/13 December 2022
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To: Members of the Cabinet:

Councillor Elizabeth Dennis-Harburg (Chair)
Councillor Ruth Brown
Councillor Ian Albert
Councillor Keith Hoskins MBE
Councillor Amy Allen
Councillor Steve Jarvis
Councillor Sean Prendergast

Deputy Executive Members: Councillor Ian Mantle, Councillor Sam North, Councillor Chris Lucas, Councillor Tom Plater, Councillor Tom Tyson, Councillor James Denselow, Councillor Alistair Willoughby

NOTICE IS HEREBY GIVEN OF A

MEETING OF THE CABINET

to be held in the

**COUNCIL CHAMBER, DISTRICT COUNCIL OFFICES, GERON
ROAD, LETCHWORTH**

on

TUESDAY, 13TH DECEMBER, 2022 AT 7.30 PM

Yours sincerely,

****MEMBERS PLEASE ENSURE THAT YOU DOWNLOAD ALL AGENDAS AND REPORTS VIA THE MOD.GOV APPLICATION ON YOUR TABLET BEFORE ATTENDING THE MEETING****

Agenda **Part I**

Item		Page
1.	APOLOGIES FOR ABSENCE	
2.	MINUTES - 13 SEPTEMBER, 25 OCTOBER AND 2 NOVEMBER 2022 To take as read and approve as a true record the minutes of the meeting of the Committee held on the 13 September, 25 October and 2 November 2022.	(Pages 7 - 34)
3.	NOTIFICATION OF OTHER BUSINESS Members should notify the Chair of other business which they wish to be discussed at the end of either Part I or Part II business set out in the agenda. They must state the circumstances which they consider justify the business being considered as a matter of urgency. The Chair will decide whether any item(s) raised will be considered.	
4.	CHAIR'S ANNOUNCEMENTS <u>Climate Emergency</u> The Council has declared a climate emergency and is committed to achieving a target of zero carbon emissions by 2030 and helping local people and businesses to reduce their own carbon emissions. A Cabinet Panel on the Environment has been established to engage with local people on matters relating to the climate emergency and advise the council on how to achieve these climate change objectives. A Climate Change Implementation group of councillors and council officers meets regularly to produce plans and monitor progress. Actions taken or currently underway include switching to green energy, incentives for low emission taxis, expanding tree planting and working to cut food waste.	

In addition the council is a member of the Hertfordshire Climate Change and Sustainability Partnership, working with other councils across Hertfordshire to reduce the county's carbon emissions and climate impact.

The Council's dedicated webpage on Climate Change includes details of the council's climate change strategy, the work of the Cabinet Panel on the Environment and a monthly briefing on progress.

Declarations of Interest

Members are reminded that any declarations of interest in respect of any business set out in the agenda, should be declared as either a Disclosable Pecuniary Interest or Declarable Interest and are required to notify the Chair of the nature of any interest declared at the commencement of the relevant item on the agenda. Members declaring a Disclosable Pecuniary Interest must withdraw from the meeting for the duration of the item. Members declaring a Declarable Interest, wishing to exercise a 'Councillor Speaking Right', must declare this at the same time as the interest, move to the public area before speaking to the item and then must leave the room before the debate and vote.

5. PUBLIC PARTICIPATION

To receive petitions, comments and questions from the public.

6. ITEMS REFERRED FROM OTHER COMMITTEES

Any Items referred from other committees will be circulated as soon as they are available.

7. COUNCIL TAX REDUCTION SCHEME 2023/2024 REPORT OF THE SERVICE DIRECTOR – CUSTOMERS

(Pages
35 - 84)

To consider the proposed Council Tax Reduction Scheme for 2023/2024.

8. CLIMATE CHANGE STRATEGY 2022-2027 REPORT OF THE POLICY AND COMMUNITY ENGAGEMENT MANAGER

(Pages
85 - 114)

This report proposes a refreshed version of the Climate Change Strategy that was originally adopted in 2020 and amended in 2021. This refreshed version is The Climate Change Strategy 2022-2027.

9. EQUALITY, DIVERSITY AND INCLUSION STRATEGY 2022-27 REPORT OF THE POLICY AND COMMUNITY ENGAGEMENT MANAGER

(Pages
115 -
146)

This report proposes a refreshed Equality, Diversity, and Inclusion (EDI) Strategy and revised Equality objectives to comply with the specific duty to publish one or more as set out by the Public Sector Equality Duty 2010.

10. ALLOCATION OF DLUHC HOMELESSNESS GRANT REPORT OF THE SERVICE DIRECTOR – REGULATORY

(Pages
147 -
158)

This report details proposals for the allocation of this funding for specialist services and interventions for vulnerable single homeless people.

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| 11. | <p>INFORMATION NOTE - UPDATE ON REFUGEE RESETTLEMENT
INFORMATION NOTE OF THE STRATEGIC HOUSING MANAGER</p> <p>To provide Cabinet with an update on refugee resettlement in the district.</p> | <p>(Pages
159 -
160)</p> |
| 12. | <p>NORTH HERTS MUSEUM STRATEGY 2022-2026
REPORT OF THE CULTURE AND FACILITIES MANAGER</p> <p>This report requests approval and adoption of the new North Herts Museum Strategy 2022 – 2026</p> | <p>(Pages
161 -
178)</p> |
| 13. | <p>HALF YEARLY REPORT ON RISK MANAGEMENT
REPORT OF THE SERVICE DIRECTOR – RESOURCES</p> <p>To provide the Committee with an update on the effectiveness of the Risk Management Governance arrangements at North Herts Council.</p> | <p>(Pages
179 -
222)</p> |
| 14. | <p>DRAFT BUDGET 2023/24
REPORT OF THE SERVICE DIRECTOR – RESOURCES</p> <p>For Cabinet to consider the latest forecasts in relation to funding, income and expenditure in relation to the revenue budget for 2023/24.</p> | <p>(Pages
223 -
248)</p> |
| 15. | <p>COMPLIANCE CONTRACT - COMMUNITY BUILDINGS
REPORT OF THE SERVICE DIRECTOR – RESOURCES</p> <p>To consider whether the Council should stop providing specific elements of the compliance service at Community Buildings, and therefore the community groups (either their staff or volunteers) would take them on.</p> | <p>(Pages
249 -
256)</p> |
| 16. | <p>COMPLIANCE CONTRACT - SINGLE TENDER
REPORT OF THE SERVICE DIRECTOR – RESOURCES</p> <p>To seek Cabinet approval to use a single tender process for the award of a contract to HTS Property and Environmental Limited Ltd for a property compliance contract.</p> | <p>(Pages
257 -
264)</p> |
| 17. | <p>CCTV CAMERA LOCATION REVIEW
REPORT OF THE SERVICE DIRECTOR – RESOURCES</p> <p>For Cabinet to consider and review the location of CCTV cameras, and make recommendations as to where cameras should be retained, removed or added.</p> | <p>(Pages
265 -
274)</p> |
| 18. | <p>SECOND QUARTER INVESTMENT STRATEGY (CAPITAL AND TREASURY) REVIEW 2022/23
REPORT OF THE SERVICE DIRECTOR - RESOURCES</p> <p>To update Cabinet on progress with delivering the capital and treasury strategy for 2022/23, as at the end of September 2022.</p> | <p>(Pages
275 -
304)</p> |
| 19. | <p>Q2 UPDATE ON THE COUNCIL DELIVERY PLAN
REPORT OF THE SERVICE DIRECTOR – RESOURCES</p> <p>To report on progress made on the North Herts Council Delivery Plan.</p> | <p>(Pages
305 -
330)</p> |

- 20. SECOND QUARTER REVENUE BUDGET MONITORING 2022/23** (Pages
REPORT OF THE SERVICE DIRECTOR – RESOURCES 331 -
342)

To inform Cabinet of the summary position on revenue income and expenditure forecasts for the financial year 2022/23, as at the end of the second quarter.

- 21. EXCLUSION OF PRESS AND PUBLIC**
To consider passing the following resolution:

That under Section 100A of the Local Government Act 1972, the Press and Public be excluded from the meeting on the grounds that the following report will involve the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A of the said Act (as amended).

- 22. CARELINE - IN-HOUSE PROVISION FOR COMPLEX INSTALLATION AND MAINTENANCE - PART 2** 343 -
REPORT OF THE SERVICE DIRECTOR – CUSTOMERS 348

This report seeks Cabinet approval for the Careline service to expand the in-house installation and maintenance service to include complex installation and maintenance services alongside the non-complex services already provided.

- 23. CARELINE - IN-HOUSE PROVISION FOR COMPLEX INSTALLATION AND MAINTENANCE - PART 1** (Pages
REPORT OF THE SERVICE DIRECTOR – CUSTOMERS 349 -
352)

This report seeks Cabinet approval for the Careline service to expand the in-house installation and maintenance service to include complex installation and maintenance services alongside the non-complex services already provided.